

The Flow Chart for the Ph.D Candidate Qualification Evaluation

The Ph.D Program in Taiwan and Transcultural Studies College of Liberal Arts, National Chung Hsing University 國立中興大學台灣與跨文化研究國際博士學位學程 資格考核流程圖

【2022/07/12 version】

Agenda for the first semester	What to do	Agenda for the second semester
You can submit your application right after you have earned the required 18(enrolled before the 110 academic year) or 20(enrolled in/after the 110 academic year) credits.	Submit the Application for Qualifying Written Examination, agreed and signed by your adviser. ◆1. The Application Form for Ph.D Qualifying Written Examinations (Form 1)	You can submit your application right after you have earned the required 18(enrolled before the 110 academic year) or 20(enrolled in/after the 110 academic year) credits.
By the end of November	After successfully passing the qualifying written examination and agreed by your adviser, you can submit: ◆1. A Checklist for the Ph.D Candidate Qualification Evaluation Application(Having related documents attached) (Form 2) ◆2. The Application for PhD Students Doctoral Candidate Evaluation (Form 3) ◆3. The List of Doctoral Candidate Evaluation Committee Members (Form 4) ◆4. The Notification for PhD Students Passing Doctoral Candidate Evaluation(Form 5)	By the end of May
Around December	◆1. The Evaluation Committee holds a meeting for the Ph.D Candidate Qualification Evaluation. Students enrolled in/after 2022 February (the 111 academic year) must sit the oral examination within 6 months of passing the written examination. ◆2. If the applicant successfully passes the qualification evaluation, the adviser and the Evaluation Committee members together sign on a notification document.	Around June
	◆1. Notifying the applicant if he/she has passed the Ph.D qualification evaluation. ◆2. The Program shall submit the notification document, signed by the director, to the Registrar's Division, which shall enroll the applicant as an official Ph.D candidate.	

Notes:

*To apply for the qualifying written examination, you should submit your application no later than the end of the second semester of the fourth academic years (not including time for legitimate leave of absence).

*The Evaluation Committee shall consist of at least five member, including the adviser ex officio. The other members, recommended by the adviser, is to be appointed by the director. The chairman of the committee is to be elected by the members themselves. The adviser cannot assume the position of the chairman.

*The qualification of an Evaluation Committee member shall comply with Enforcement Rules of Degree Conferral Law established by NCHU or the Ministry of Education. Normally, it is advised that NCHU's faculty members (with title of associate professorship or that of a higher level) be included in the priority list. But qualified faculty members outside NCHU (with title of assistant professorship or that of a higher level) or NCHU's part-time instructors (with title of associate professorship or that of a higher level) can join the committee as well as long as the director agrees.

*Use with discretion. If errors arise from the above statement, consult the official Chinese version or related regulations established by NCHU or the Ministry of Education.